

## Weekly Update

Week of March 27, 2017

**Subject:** PO Contact Creation from RFx

**Audience:** Procurement Directors

To promote the correct document sequence in SCEIS when creating a contract or purchase order from a RFx, the SCEIS Team removed the **Purchase Order or Contract** option on the **Follow-On Document** dropdown. As shown below, the **Purchase Order** option and the **Contract** option remain, and the process to create a purchase order or a contract will not be impacted.

**Create RFx**

Close
Publish
Save
Check
Print Preview
Import
Related Links

RFx Number 5400012403
Smart Number
03/14/2017 14:56
Type Invitation For Bid
Status In Process
Created On 03/14/2017 14:57:00

Version Type Active Version
External Version Number

RFx Information
Bidders
Items
Notes and Attachments
Weights and Scores
Approval
Tracking

RFx Parameters
Questions
Notes and Attachments
Table Extension

**Identification**
RFx Name: 03/14/2017 14:56
RFx Type: Invitation For Bid
Product Category:

**Event Parameters**
Currency: USD
Target Value: 0.00 USD
Detailed Price Information: Simple Price
Follow-On Document
Contract
Purchase Order
Contract
Bidder Can Change RFx Responses
Allow Multiple RFx Responses for Each Company
Display Weighting to Bidders:

**Organization**
Purchasing Organization:
Purchasing Group:

**Dates**
Start Date: 00:00:00
Submission Deadline: \* 00:00:00
Opening Date: 00:00:00
End of Binding Period:
Valid From / To: -
Award Posting Date: \*

**Scenario Award/Contract**
SCBO Category: \*
No Award: \* False